

# **Texas Honey Bee Education Association (THBEA)**

## **Grant Making Policy**

Approved by the Board of THBEA on January 30, 2018

### **Charitable Objectives**

From time to time the THBEA Board of Directors ("Board") may award grants at their discretion to advance the objectives of THBEA, consistent with THBEA's formation documents and bylaws.

THBEA may make cash grants to public charities with a 501(c)(3) determination letter.

THBEA may make cash grants to individuals and organizations that are not public charities but do advance THBEA's objectives. In such cases, THBEA shall establish procedures to ensure that grant funds are spent for the charitable purposes intended.

### **Award Principles**

Only properly completed and timely submitted applications will be considered for awards.

Applications from individuals and entities in Texas are preferred; however, applications from any individual or entity in the United States are eligible for consideration.

All applications from previous grant recipients or from previously unsuccessful applicants will be considered on their own merits.

THBEA will consider the performance history of past grant recipients in the awarding of future grants to the same individuals or organizations.

### **Conflict of Interest Exclusions**

THBEA board members shall not receive a direct personal or commercial benefit from any grant awarded by THBEA. Board members shall disclose all known or potential conflicts of interest pursuant to THBEA's conflict of interest policy.

### **Application Process**

THBEA will use various means to advertise the availability of grant monies for specific purposes to be awarded in a specific time frame, and the details of required application process. THBEA does not accept and will not consider unsolicited grant applications.

### **Assessment Process and Award Notification**

All grant applications will be assessed to ensure that they meet the basic criteria for funding.

Applications will be considered by the Board or a committee established by the Board. All applicants will receive a letter informing them of the outcome of their application for funding within three months of the closing date for applications. The Board will not be obliged to provide an explanation to the applicant should their application be unsuccessful.

### **Grantee Responsibilities**

THBEA's Award letter shall specify the terms of the grant. Grant funds must only be used consistent with the terms set forth in the Award Letter.

THBEA reserves the right to conduct on- and offsite audits of records related to the use of grant funds.